

# **DRINKSTONE PARISH COUNCIL**

## **SUMMONS TO COUNCILLORS**

You are hereby summoned to attend an Ordinary Meeting of the Council on  
**Monday 7<sup>th</sup> January 2019**  
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda below.

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## **MEMBERS OF THE PUBLIC**

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

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## **AGENDA**

- 19.01.01 Apologies for absence to be noted or approved.
- 19.01.02 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 19.01.03 3.1 Proposal: Cllr Youngs;  
That the Minutes of the Parish Council Meeting held on 3<sup>rd</sup> December 2018, as tabled, be agreed as a true record.**
- 19.01.04 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
  - 4.1 Mid Suffolk District Council
    - 4.1.1 MSDC supports funding for two PCSO's
    - 4.1.2 Review of Polling Districts, Polling Stations and Polling Places  
(*circulated*)
  - 4.2 Suffolk County Council
    - 4.2.1 Consultation to understand equality impacts resulting from proposed changes to CAB grant funding
    - 4.2.2 Suffolk Highways notice of road repairs, Drinkstone & Rattlesden Road – January 2019
    - 4.2.3 SCC Highways re-affirms commitment to service improvements
    - 4.2.4 Suffolk Flood Risk Management Partnership publication of new guide "*Riparian Ownership in Suffolk*". (*Circulated*)
    - 4.2.5 Community Energy and Neighbourhood Plan Workshop – 24/01/2019  
(*circulated*)
  - 4.3 Suffolk Police & Crime Commissioner  
Consultation on raising PCC precept for 2019/20 (*circulated*)
  - 4.4 National Association Local Councils (NALC)
    - 4.4.1 To note that NALC have advised that Council Tax Referendum Principles will not be extended to local (parish and town) councils in 2019/20.
    - 4.4.2 To note the NALC has introduced a new pay spine effective from 2 April 2019.
    - 4.4.3 To note NALC has published a range of new materials to help local councils promote the 2019 Parish elections, including editable posters

and flyers, a revised version of *All about Councils*, a press release template and timetable covering the activities for elections.

- 4.5 Correspondence from local resident regarding request for level access to “the Cricket” for motorised accessibility scooter.

19.01.05 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.

- 5.1 Cllr Penny Otton  
5.2 Cllr Haslet Schofield  
5.3 Cllr Gary Hembra

19.01.06 Public comment or question invited on any Agenda item.

19.01.07 To receive any report from the Parish Clerk and to take action as appropriate.

- 7.1 To note that the application for Locality Funding from Cllr Otton was granted and the materials purchased by Drinkstone Green Allotments to undertake the works identified.  
7.2 To note renewal of the Data Protection Fee due to Information Commissioner’s Office  
7.3 To note the sad passing of Ray Bland, respected by all who knew him.

19.01.08 To note the following authorised payments:

	Description	£	Santander Chq No.
8.1	Clerk Salary Period 8	£171.60	000509
8.2	Top Gardens #6	£75.00	22000
8.3	Gary Hembra - Refund of Online Playgrounds Invoice SIN026481	£24.48	22001
8.4	Gary Hembra - Refund of Online Playgrounds Invoice SIN026414	£382.80	22002
8.5	Gipping Press Ltd: Printing of NP Questionnaire	£238.80	22003
8.6	Reimbursement of NP Stationery expenses to T Schmitt	£71.96	22004
8.7	Lindi Belfield – Reimbursement of NP expenses	£6.88	22005

19.01.09 To consider the following payments for authorisation:

- 9.1 Information Commissioner’s Office Data Protection Fee – £40.00

**9.2 Proposal: Cllr Youngs;**

**That the expenses listed above (9.1-9.3) be authorised for payment.**

19.01.10 To note the current account balances and reconciliation, as scheduled, and the Chairman’s confirmation that they are supported by relevant Bank Statements.

**19.01.11 Proposal: Cllr Youngs**

**That the council approve an increase of hours for the Parish Clerk from 4 to 5 hours per week.**

- 19.01.12 Proposal: Cllr Youngs**  
**That Drinkstone Parish Council directs Mid Suffolk District Council to pay the sum of £8,790.00, being the Parish Council's total precept requirement for the financial year commencing 1<sup>st</sup> April 2019.**
- 19.01.13 To note any Planning results as notified by MSDC:  
13.1 **DC/18/04574** – Application for Planning Permission  
Full Planning Application – Erection of stable block, extended driveway and new Cart Lodge garages (amended scheme to that approved under DC/18/01801 Meade Cottage, Beyton Road, Drinkstone IP30 9SS  
**Approved: DPC Supported**
- 19.01.14 To note Planning applications as notified by MSDC for comment below:  
14.1 DC/18/05249 – Outline Planning Permission (all Matters reserved)  
Erection of 3 No. Dwellings (following demolition of barn).  
Land North of Street Farmhouse, Drinkstone, Bury St Edmunds IP30 9SR  
14.2 DC/18/05409 – Outline Planning Application (some matters reserved)  
Erection of 1 No. Dwelling, cart lodge & creation of vehicular access  
Abbots Lodge, The Street, Drinkstone, Bury St Edmunds, IP30 9SX
- 19.01.15 To note that there were no other Planning matters for information, to be noted or for inclusion on a future agenda.
- 19.01.16 **Proposal: Cllr Youngs:**  
**That Council appoints Messrs Heelis and Lodge as Internal Auditors for the financial year 2019/2020.**
- 19.01.17 To receive a report on progress towards producing a Neighbourhood Plan for Drinkstone and take action as appropriate.
- 19.01.18 To receive a report on progress towards the sale of Council land adjacent to play area and take action as appropriate.
- 19.01.19 To receive a report on progress towards the registration of Parish Lands with Land Registry and take action as appropriate.
- 19.01.20 To receive a report on General Data Protection Regulations (GDPR) and take action as appropriate.
- 19.01.21 Public comment or questions on any matter of Council business.
- 19.01.22 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 19.01.23 To confirm that the scheduled date for the next meeting is Monday 4<sup>th</sup> February 2019 beginning at 8.00pm in the Village Hall.
- 19.01.24 Close of meeting.

Published & posted

**Hilary Workman**  
**Clerk to the Council**

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